

# EXCITING OPPORTUNITIES IN TRADE & REGIONAL DEVELOPMENT IN EAST & WEST AFRICA



TradeMark East Africa (TMEA) is funded by a range of development agencies with the aim of growing prosperity in East Africa through trade. We believe that enhanced trade contributes to economic growth, a reduction in poverty and subsequently increased prosperity.

TMEA, with an annual expenditure of around US\$100 million, is now the largest aid-for-trade facility in the world. We have vibrant and successful country programmes in Burundi, Kenya, Rwanda, South Sudan Tanzania and Uganda, and are in the process of setting up operations in the Democratic Republic of Congo (DRC). The first phase of TMEA has delivered exceptional results which have directly contributed to substantial gains in East Africa's trade and regional integration environment in terms of reduced transit times, improved border efficiency, and reduced barriers to trade.

We are now in the second phase and we aim to deliver even more large-scale impact to maximise the potential benefits of aid-for-trade interventions. We are looking for high calibre, results-oriented and experienced professionals to join our team in the positions below.

## Risk and Compliance Director

The Risk & Compliance Director will lead TMEA's efforts in managing risk optimally by ensuring that effective risk and compliance strategies, policies and frameworks are in place through securing sound legal advice, ensuring effective governance arrangements, enforcing compliance with approved policies and procedures, and promoting ethical behaviour.

The ideal candidate will possess an undergraduate degree with at least 12 years of relevant working experience in one or more of the core areas of the job OR possess a Masters degree with at least 10 years' of relevant working experience. A minimum of five years' leadership experience in one of the main focus areas of the unit is essential. A professional qualification in law, accountancy, risk, compliance, governance, or audit is mandatory.

## Internal Audit Manager

The Internal Audit Manager is responsible for supporting and deputising the Director of Audit & Assurance in providing high quality internal audit and fraud management services to TMEA which meet recognised international standards, and which add value to TMEA.

The ideal candidate will possess an undergraduate degree plus a minimum ten years' relevant working experience OR a postgraduate degree with a minimum of eight years' relevant working experience. Three or more years of leadership and management experience are essential.

S/he will have full membership of and certification by the Institute of Internal Audit (IIA) including but not limited to CIA, QIAL, CRMA, CCSA, BEAC etc. OR full membership of and certification by ACCA, CPA, CIMA, CA, ICAS or ISACA.

## Programme Manager, DRC

The Programme Manager will deputise the Country Director and provide support in

the management of the Country Programme. S/he will be responsible for providing programmatic support in the planning, implementation, budgeting and reporting of all TMEA DRC programmes including those relating to private sector and civil society organisations.

The ideal candidate will possess either an undergraduate or a postgraduate degree in Business, Economics, Development studies, Finance, Trade, Planning, or related field. Undergraduate degree holders will have at least 10 years relevant working experience, while postgraduate degree holders will have a minimum of eight years relevant working experience. At least three years of management experience is required. Experience and/or qualifications in project planning and management is desirable.

**This post is open to DRC nationals only.**

## Civil Engineer, Great Lakes

The Civil Engineer will act as project manager for all TMEA-funded infrastructure activities (transport and non-transport) and related consultancies in the Great Lakes region. S/he will report to the Engineering Director and will work closely with the DRC Country Programme and Infrastructure Teams.

The ideal candidate will possess an undergraduate degree in Civil Engineering or a related field of construction with at least 10 years of relevant working experience OR a postgraduate degree and eight years of relevant working experience. Full membership and certification by Association des Ingénieurs Civils du Congo (AICC) is mandatory. S/he will have at least three years of infrastructure contract management experience, with work experience in surface transport (road, rail, maritime, waterway) civil engineering.

**This post is open to DRC nationals only.**

## Application details

The detailed job profiles for these posts can be accessed on our website [www.trademarka.com](http://www.trademarka.com).

These positions are available on contract to 30 June 2020 with the possibility of renewal. Please apply online through <http://www.trademarka.com/work-with-us/> by **Friday, 10 August, 5.00pm Kenyan time**. Attach your cover letter and detailed CV, including details of your qualifications, experience, and present position. Your application should also include a working e-mail address, daytime telephone contacts, and names and contact details of three referees. Interviews will be conducted in August and September 2018.

**Please note that we will only consider applications received on-line through the link provided above. Applications received after the deadline will not be accepted. We reserve the right to accept or reject any application. Only short-listed candidates will be contacted.**

**TMEA is an equal opportunity employer and is committed to open and transparent recruitment processes. Qualified women and persons with disabilities are particularly encouraged to apply.**